



## Maryland Underground Facilities Damage Prevention Authority

### Open Meeting Minutes Wednesday, April 8, 2026

#### Agenda Item 1

##### **Call to Order/ Welcome:**

The meeting was called to order by Chairman, David Wilkins at 9:07 a.m. The meeting was held at the Miss Utility Conference Center in Hanover, MD.

#### Agenda Item 2

##### **Introductions:**

There were no introductions.

#### Agenda Item 3

##### **Roll Call Attendance:**

The Recording Secretary conducted a roll call attendance of the Authority members. In attendance were Authority members: David Wilkins, Tim Kaptein Jennifer Arroyo , Ryan Reese, Justin Lowther and Hal Metzler, Keith Dill and Bahareh Inanloo. Rob Keesling was absent. Executive Director Michael Jewell and Susan Stroud, the Deputy Director were present. The Recording Secretary informed the Chair that there was a quorum. Executive Director Michael Jewell was asked by the Chairman to proceed with the Agenda for the April 8, 2026. Open Meeting.

Agenda Item 4

**Approval of Minutes:**

The Open Meeting minutes for the March 11, 2026 meeting was reviewed. A motion was made by Chairman David Wilkins and seconded by Secretary Lowthert. The motion carried by acclamation.

Agenda Item 5

**1<sup>st</sup> Quarter Financials**

The Executive Director provided the January, February & March combined financial statement. He reported that at the end of the 1<sup>st</sup> Quarter the Authority’s Operating Account had a balance of \$182,807.44.65. The Education and Outreach Account had a balance of \$63,915.21 at the end of the 1<sup>st</sup> Quarter. There were \$12,480.00 in fines collected during that period. There were \$400.00 in filing fees during the same period. The February 2026 total for the 5 cent surcharge on outgoing tickets was \$13,703.05. The over/under running totals shows that as of the beginning of the Calendar year 2026, the over/under difference was a positive \$1,252.85. The Executive Director also gave an update on the Subscribers Grant which pays the filing fees for each participating subscriber who files an NPV as of April 2, 2026 was \$2,000. He will be asking for another installment at the upcoming subscriber’s committee meeting.

Agenda Item 6

**New NPV’s for investigation and review (35)**

- a. 16 Marking
- b. 14 No ticket
- c. 5 Due Care

Agenda Item 7

**New NPV’s for review in Closed Executive session:**

# 7	NPV’s for Authority Review (closed executive session)
NPV# 32441	Washington Gas vs May Construction Location: - 9312 Old Georgetown Rd., Bethesda, Montgomery Co. MD Alleged Violations: §12-124 – No Miss Utility Ticket – 1 <sup>st</sup> Offense
NPV# 32473	BGE vs Michael and Sons Location: Brock Bridge Road and Sudlersville Road Alleged Violation/s: §12-124 – No Miss Utility Ticket – 1 <sup>st</sup> Offense

NPV# 32479	<p>BGE vs KCI Construction Services LLC  Location: 17433 Big Falls Rd, Monkton, Baltimore Co. MD  Alleged Violation/s: §12-124 – No Miss Utility Ticket – 1<sup>st</sup> Offense</p>
NPV# 32481	<p>BGE vs Lazo Outdoor  Location: - 743 Hickory Limb Circle, Bel Air, Harford Co. MD  Alleged Violation/s: §12-124 – No Miss Utility Ticket – 1<sup>st</sup> Offense</p>
NPV# 32482	<p>Consentino Contracting Co vs Utiliquest  Location: E Elm Ave., Overlea, Prince Georges Co. MD  Alleged Violation/s: §12-126 (c) (1) – Owner-Member or Contract Locator must report to underground facilities information exchange system that the facility is marked.</p>
NPV# 32484	<p>Gaines and Company vs Washington Gas  Location: Lord Howe Way &amp; Battlefield Way, Brandywine, Prince Georges Co. MD  Alleged Violation/s:  §12-126 (a) (1) – Failure to mark if facility is within 5’ of proposed excavation  §12-126 (b) (1) – Failure to mark within 18 inches of facility  §12-126 (c) – Failure to mark facility withing 2 business days after the day the ticket is transferred  §12-126 (c) (1) – Failure to report “Marked” to the Information Exchange System</p>
NPV# 32485	<p>Gaines and Company vs Verizon  Location: - Lord Howe Way &amp; Battlefield Way, Brandywine, MD 20613  Alleged Violation/s  §12-126 (a) )1) – Failure to Mark within 5 feet of Facility  §12-126 (b) (1) – Failure to Mark within 18 inches of Facility  §12-126 (b) (2) (ii) – Failure to include information with marks  §12-126 (c) – Failure to mark facility within 2 business days after the day the ticket is transferred  §12-126 (c) (1) – Failure report “marked” to the Information Exchange System</p>
NPV# 32486	<p>Gaines and Company vs. Comcast  Location: Lord Howe Way &amp; Battlefield Way, Brandywine, MD 20613  Alleged Violation/s:  §12-126 (a) )1) – Failure to Mark within 5 feet of Facility  §12-126 (b) (1) – Failure to Mark within 18 inches of Facility  §12-126 (b) (2) (ii) – Failure to include information with marks  §12-126 (c) – Failure to mark facility within 2 business days after the day the ticket is transferred  §12-126 (c) (1) – Failure to report “Marked” to the Information Exchange System</p>

NPV# 32487	Schagrin Home Comfort Products vs. James & Jennifer Nessy Location: 32 Ches Haven Rd., Earleville, Cecil Co. MD Alleged Violation/s: §12-124 (a) (1) – No Miss Utility Ticket – 1 <sup>st</sup> Offense
NPV# 32488	Gaines & Company vs BGE Location: 818 Kandor Ct., Severn, Anne Arundel Co. MD Alleged Violation/s : §12-126 (a) )1) – Failure to Mark within 5 feet of Facility §12-126 (b) (1) – Failure to Mark within 18 inches of Facility §12-126 (c) – Failure to mark facility within 2 business days after the day the ticket is transferred §12-126 (c) (1) – Failure to Mark the Location of the Owner-Members Underground Facility and Report to the Information Exchange System §12-126 (d) (3) – Failure to request an extension in the Information Exchange System
NPV# 32489	Gaines & Company vs Comcast Location: 818 Kandor Ct., Severn, Anne Arundel Co. MD Alleged Violation/s: §12-126 (a) )1) – Failure to Mark within 5 feet of Facility §12-126 (b) (1) – Failure to Mark within 18 inches of Facility §12-126 (c) (1) – Failure to Mark the Location of the Owner-Members Underground Facility and Report to the Information Exchange System §12-126 (d) (1) – Due to scope of work Owner-Member or Contract Locator can't mark in time, they shall: §12-126 (d) (1) (i) - Notify underground facilities information exchange system and the person performing the excavation or demolition

Agenda Item 8

**Old Business:**

DPC Request – The Executive Director reminded the members of The DPC Chairman’s request regarding the Authority members attending the May 26<sup>th</sup> meeting. The Chairman will present a power point on the organization and its function. Member Arroyo suggested that a copy of the power point be shared with the members ahead of time, so they will know the content and format of the presentation.

Case Management System - The Deputy Director informed the members that the Case Management System is now available for staff to use and that the Stripe payment platform is operational. The members will be given their tablets at the May meeting and will be briefed on how to access their individual briefcases. The Chairman asked if a bag could be provided to each member for carrying the tablets, the Executive Director said he would look into it. Member Arroyo was concerned that the tablets had sufficient damage protection in case of being dropped. The Deputy Director felt they were adequately protected.

## Agenda Item 9

### **New Business:**

Greater Chesapeake Conference Sponsorship – The Authority has been asked to be a Gold Sponsor again this year. Sponsorship is \$3,750.00, which includes one all inclusive package, 2 day passes an 8x10 booth in the exhibit hall. The Authority members present approved the Gold Sponsorship for 2026. The Chairman suggested other ways the Authority could support the event that had more impact. The Deputy Director mentioned that the event budget has been set for 2026.

Construction Angels Golf Outing and State Sponsorship – The Authority members will once again provide a sponsorship. For the Construction Angels MD Golf Outing. Last year they sponsored a golf cart and approved to do the same this year. Also, a motion was made by Vice-Chairman Reese and seconded by Chairman Wilkins to participate in the State Sponsorship program again at the Bronze level for \$2,500.

CGA Best Practices Committees Meetings – The Executive Director presented a plan to attend the two in-person committee meetings this year in order to see what changes the committee will be moving towards and the impact they may have on the 2027 re-write process. The next meeting will be in Chicago, IL in July and the second will be in Florida in October. The members approved sending the Executive Director and a member to each of the committee meetings. A budget has not been set for these meetings.

MD/DC Utilities Association Meeting – The Executive Director mentioned that this meeting usually held in the 3<sup>rd</sup> or 4<sup>th</sup> week of September, at the Hyatt Conference Center in Cambridge, MD is a good opportunity for networking with utility executive level employees. He stated he would be forthcoming with more information about the event once registration is announced. Keith Dill Offered to attend the meeting since he lives on the Eastern Shore and wouldn't need to incur a hotel expense.

Money Market Account – The Executive Director indicated that he has been doing research into Money Market Accounts for the Authority in order to make some interest on a portion of the operating funds. He stated that Truist Bank, the Authority's bank is offering a 3.4% interest rate on short term accounts. The Authority members present were supportive of the idea and encouraged the Executive Director to move forward with a plan to invest. A formal vote was taken. The motion was made by member Arroyo and seconded by the Chairman; the vote to approve was unanimous.

## Agenda Item 10

### **Motion to Adjourn and Move to Executive session/Next Meeting Date**

At 10:24 a.m., Chairman Wilkins made the motion to adjourn the Open meeting and move to Executive Session, which was seconded by Vice Chairman Reese. The motion passed by acclamation.

**Next Meeting Date:**

The Next meeting will take place on May 13, 2026 at the One-Call Center Conference Room at 9:00 a.m. There will be both Open and Closed Executive Sessions.

Respectfully Submitted By:  
Susan A. M. Stroud  
Recording Secretary