



Maryland Underground Facilities Damage Prevention Authority

Open Meeting Minutes Wednesday, July, 2026

Agenda Item 1

Call to Order/ Welcome:

The meeting was called to order by Chairman, David Wilkins at 9:10 a.m. The meeting was held at the Miss Utility Conference Center in Hanover, MD.

Agenda Item 2

Introductions:

The Authority welcomed Kevin Woolbright, Chair of the MD/DC DPC.

Agenda Item 3

Roll Call Attendance:

The Recording Secretary conducted a roll call attendance of the Authority members. In attendance were Authority members: Tim Kaptein, Justin Lowther, Bahareh Inanloo, Rob Keesling, David Wilkins and Jennifer Arroyo. Ryan Reese was absent, Hal Metzler was late. Executive Director Michael Jewell, Susan Stroud, the Deputy Director and Administrative Assistant Leila Jackson were present. The Recording Secretary informed the Chair that there was a quorum. Executive Director Michael Jewell was asked by the Chairman to proceed with the Agenda for the July 8, 2026. Open Meeting.

Agenda Item 4

Approval of Minutes:

The Open Meeting minutes for the June 10, 2016 meeting was reviewed. A motion was made by Chairman Wilkins and seconded by member Arroyo. The motion carried by acclamation.

Agenda Item 5

May/June Financials:

The Executive Director provided the May & June combined financial statement. He reported that at the end of June the Authority’s Operating Account had a balance of \$99,668.61. The Education and Outreach Account had a balance of \$59170.19. And at the end of June there were \$6,863.19 in fines collected during that period. There were no filing fees during the same period. The May 2026 total for the 5 cent surcharge on outgoing tickets was \$17,489.40. The over/under running totals shows that as of the beginning of the Calendar year 2026, the over/under difference was a positive \$1,080.65.

Agenda Item 6

New NPV’s for investigation and review (40)

- a. 13 Marking
- b. 23 No ticket
- c. 4 Due Care

Agenda Item 7

New NPVs for Review in Closed Executive Session:

# 7	NPV’s for Authority Review (closed executive session)
NPV# 32600	Washington Gas vs Maryland Transit Solutions Location: 804 Wayne Avenue, Silver Spring, MD 20910 Submitted: 11/20/25 Alleged Violation/s : §12-127 (c) (3) – Before using mechanized equipment within 18 inches of the mark the person shall test pit by nondestructive means.

NPV# 32631	NPV# 32631 – BGE vs. Stewart Lawn & Landscape Location: 1504 Riverdale Dr., Arnold, MD Submitted: 02/12/26 Alleged Violations §12-124 (a))1) – Person performing an excavation or demolition shall initiate a ticket.
NPV# 32617	NPV# 32617 – Gaines and Company vs BGE Location: Joppa Farm Road and Lipper Trail, Joppatowne, MD 21085 Submitted: 01/15/26 Alleged Violations: §12-126 (a) (1) – Failure to mark if facility is within 5’ of proposed excavation §12-126 (b) (1) – Failure to mark within 18 inches of facility §12-126 (c) – Failure to Mark the facility within 2 business days after the day the ticket is transferred. §12-126 (c) (1) – Failure to status “Clear/No Conflict” in the Information Exchange System. §12-127 (a) (1) - Owner member or Contract Locator has marked the underground facilities in accordance with §12-126 (c).
NPV# 32624	Gaines and Company vs Washington Gas Location: - N Riding Road and Polo Place, Westphalia, MD 20772 Submitted 02/10/26 Alleged Violations: §12-123 (b) (1) – Required Submission §12-126 (a) (1) – Failure to Mark within 5 feet of Facility §12-126 (c) (1) – Failure to Mark the Location of the Owner-Members Underground Facility and Report to the Information Exchange System §12-127 (a) (1) – Failure to mark the underground facilities in accordance with §12-126 (c). §12-127 (a) (2) – Failure to mark the underground facilities in accordance with §12-126 (d).

NPV# 32625	NPV# 32625 – Washington Gas vs Verizon Location: 7516 Wellesley Dr., College Park, MD 20740 Submitted: 02/12/26 Alleged Violations 04/23/25 (Under Post 6/01/22 Statute) §12-127 (a) (3) – Owner Member or Contract Locator has reported they have no underground facilities in the vicinity of the excavation or demolition.
NPV# 32626	NPV# 32626 – BGE vs Edwin's Masonry Stone Work Location: 1515 Farlow Ave., Crofton, MD 21114 Submitted: 02/12/26 Alleged Violations 11/01/25 (Under Post 6/01/22 Statute) §12-124 (a))1) – Person performing an excavation or demolition shall initiate a ticket.

Agenda Item 9

Old Business:

There was no Old Business to discuss.

Agenda Item 10

New Business:

There was no new business to discuss.

Agenda Item 11

Motion to Adjourn and Move to Executive session/Next Meeting Date

At 9:47 p.m., Chairman Wilkins made the motion to adjourn the Open meeting and move to Executive Session, which was seconded by Treasurer Keesling. The motion passed by acclamation.

Next Meeting Date:

The Next meeting will take place on September 9, 2026 at the One-Call Center Conference Room at 9:00 a.m. There will be both Open and Closed Executive Sessions.

Respectfully Submitted By:
Susan A. M. Stroud
Recording Secretary